



Purchase Order

Dispatch via Print

Tanzania

6th Floor
 International House
 Shaaban Robert St./Garden Avenue
 P.O.Box 9182
 Dar es Salaam
 Tanzania
 Tel: 22 2112576
 Fax: 22 2111668

Vendor: 0000003370
 EMMA TERESA LIWENGA
 P O BOX 35097
 DAR ES SALAAM
 Tanzania

PO Number TZA10-0000012752	Date 07/04/2014	Revision	Page 1
Payment Terms Immediate	Freight / INCOTERMS DES	Ship Via Common	
Buyer Alphonse Kisesebe alphonse.kisesebe@undp.org	Phone Tel: Fax:	Currency USD	
Approver Titus OSUNDINA			

Ship To: 6th Floor
 International House
 Shaaban Robert St./Garden Avenue
 P.O.Box 9182
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Bill To: 6th Floor
 International House
 Shaaban Robert St./Garden Avenue
 P.O.Box 9182
 Dar es Salaam
 Tanzania
 Tel: 22 2112576
 Fax: 22 2111668

Ln-Sch Item	Description	Quantity	UOM	Due Date	Unit Price	Line Total
1-1 80161905E	1st Installment: Upon submission and acceptance of the inception report and presentation of initial findings. Within 2 weeks from the contract signature.	1.00	EA	07/04/2014	2,000.00	2,000.00
2-1 80161905E	2nd Installment: Upon submission and acceptance of the draft MTR full report with annexes. Within 2 weeks from the completion of the field mission and presentation of initial findings to stakeholders.	1.00	EA	07/04/2014	2,160.00	2,160.00
3-1 80161905E	3rd Installment: Not later than 2 weeks after comments are received from stakeholders. Upon submission, acceptance of final MTR report and approval by UNDP-CO & UNDP/GEF RTA).	1.00	EA	07/04/2014	6,340.00	6,340.00
Total PO Amount					USD	10,500.00

This PO is subject to UNDP General terms and conditions.

Authorized Signature

This Purchase Order is Electronically Approved by Titus OSUNDINA and does not require Signature.



Requisition

Ship To: 6th Floor
International House
Shaaban Robert St./Garden Avenue
P.O.Box 9182
Dar es Salaam
Tanzania

Business Unit: TZA10		
REQ Number	Date	Page
0000010937	14/11/2013	1
Requester		
Faraja Makene		
Tel:		
Fax:		
faraja.ndulesi@undp.org		
Approver		

Line-Schd	Item	Description	Quantity	UOM	Due Date	Unit Price	Line Total
1-1	80161905E	E) Local Consultants-Technical	1.0000	EA	14/11/13	30,000,000.00	30,000,000.00

Acc No	OIU	GL Unit	Fund	Dept	Imp Agent	Donor	Project	Activity	Res Type	Percent	Amount
71305	TZA	UNDP1	62000	38205	001459	10003	00074207	ACTIVITY3		100	30,000,000.00

Buyer: Yona SAMO
<< Payment to National Consultant for SLM Kilimanjaro Mid Term Review covering DSA, Consultancy fee and travel costs >>

PO #12752

Line Total:

30,000,000.00

Alphonse

07/04/2014

Total Requisition Amount:

TZB,000,000.00

This order is subject to UN General Terms and Conditions available at WWW.UNDP.ORG, which can also be provided upon request.

Approved

Approval Signature

J. Mwalimu

14/11/2013



UNITED NATIONS DEVELOPMENT PROGRAMME

No. 028/2014

Contract for the services of an Individual Contractor

CONSULTANCY SERVICES FOR UNDERTAKING A MID-TERM REVIEW (MTR)
OF A PROJECT ON REDUCING LAND DEGRADATION ON THE HIGHLANDS OF
KILIMANJARO REGION (NATIONAL CONSULTANT)

This Contract is entered into on 1 April 2014 between the United Nations Development Programme (hereinafter referred to as "UNDP") and Dr. Emma T. Liwenga (hereinafter referred to as "the Individual Contractor") whose address is:

Dr. Emma T. Liwenga
University of Dar es Salaam,
P. O. BOX 33453
DAR ES SALAAM.

Tel: 0784 477091

WHEREAS UNDP desires to engage the services of the Individual Contractor on the terms and conditions hereinafter set forth, and:

WHEREAS the Individual Contractor is ready and willing to accept this Contract with UNDP on the said terms and conditions,

NOW, THEREFORE, the Parties hereby agree as follows:

1. Nature of services

The Individual Contractor shall perform the services as described in the Terms of References which form an integral part of this Contract and are attached hereto as Annex I in the following Duty Station(s): **Regional Administrative Secretary (RAS) Office, Moshi - Tanzania.**

2. Duration

This Individual Contract shall commence on 1 April 2014, and shall expire upon satisfactory completion of the services described in the Terms of Reference mentioned above, but not later than 30 May 2014, (including travel days) unless sooner terminated in accordance with the terms of this Contract. This Contract is subject to the General Conditions of Contract for Individual contractors which are available on UNDP website at www.undp.org/procurement and are attached hereto as Annex II.

3. Consideration

As full consideration for the services performed by the Individual Contractor under the terms of this contract, including, unless otherwise specified, his/her travel to and from the duty station(s), any other travel required in the fulfillment of the Terms of Reference in Annex I, and living expenses in the Duty Station(s), UNDP shall pay the Individual Contractor a total of USD 10,500.00.00 in accordance with the table set forth below. The payments shall be made upon certification by UNDP that the services related



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25.3.14

to each deliverable, as described below, have been satisfactorily performed and the Deliverables have been achieved by or before the due dates specified below, if any.

	Deliverable	Time frame for submission	Amount (USD)
1 st Installment	Upon submission and acceptance of the inception report and presentation of initial findings	Within 2 weeks from the contract signature.	2,000.00
2 nd Installment	Upon submission and acceptance of the draft MTR full report with annexes	Within 2 weeks from the completion of the field mission and presentation of initial findings to stakeholders	2,160.00
3 rd Installment	Upon submission, acceptance of final MTR report and approval by UNDP-CO & UNDP/GEF RTA)	Not later than 2 weeks after comments are received from stakeholders	6,340.00
Total amount for 24 working days			10,500.00

If unforeseen travel outside the Duty Station not required by the Terms of Reference is requested by UNDP, and upon prior written agreement, such travel shall be at UNDP's expense and the Individual Contractor shall receive a per diem not to exceed United Nations daily subsistence allowance rate in such other location(s).

Where two currencies are involved, the rate of exchange shall be the official rate applied by the United Nations on the day the UNDP instructs its bank to effect the payment(s).

4. Rights and Obligations of the Individual contractor

The rights and obligations of the Individual Contractor are strictly limited to the terms and conditions of this Contract, including its Annexes. Accordingly, the Individual Contractor shall not be entitled to any benefit, payment, subsidy, compensation or entitlement, except as expressly provided in this Contract. The Individual Contractor shall be solely liable for claims by third parties arising from the Individual Contractor's own acts or omissions in the course of performing this Contract, and under no circumstances shall UNDP be held liable for such claims by third parties.

5. Beneficiary

The Individual Contractor selects **Chimwemwe Natalia Liwenga** as beneficiary of any amounts owed under this Contract in the event of death of the Individual Contractor while performing services hereunder. This includes the payment of any service-incurred liability insurance attributable to the performance of the services for UNDP.

Mailing address, email address and phone number of beneficiary:

E-mail: NA Tel: 0784596075

Mailing address, email address and phone number of emergency contact (if different from beneficiary):

N/A



Contract for Consultancy Services for undertaking a Mid-Term Review (MTR) of a project on Reducing Land Degradation on the Highlands of Kilimanjaro Region (National Consultant)

26
20-8-14
②

IN WITNESS WHEREOF, the Parties hereto have executed this Contract.

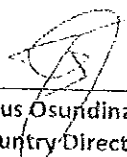
By signing below, I, the Individual Contractor, acknowledge and agree that I have read and accept the terms of this Contract, including the General Conditions of Contracts for Individual contractors available on UNDP website at www.undp.org/procurement and attached hereto in Annex II which form an integral part of this Contract, and that I have read and understood, and agree to abide by the standards of conduct set forth in the Secretary-General's bulletins ST/SGB/2003/13 of 9 October 2003, entitled "Special Measures for Protection from Sexual Exploitation and Sexual Abuse" and ST/SGB/2002/9 of 18 June 2002, entitled "Regulations Governing the Status, Basic Rights and Duties of Officials other than Secretariat Officials, and Experts on Mission".

The Individual Contractor has submitted a Statement of Good Health and confirmation of immunization.

AUTHORIZING OFFICER:

INDIVIDUAL CONTRACTOR:

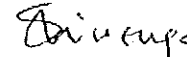
United Nations Development Programme (UNDP)



Titus Osundina

Deputy Country Director (O)


Date: 26/03/14



Dr. Emma T. Liwenga

Consultant

Date: 28/3/2014

 Contract for Consultancy Services for undertaking a Mid-Term Review (MTR) of a project on Reducing Land Degradation on the Highlands of Kilimanjaro Region (National Consultant)

14/03/14



